

Important Dates for Spring 2019 Project SHINE

January 16th: Application for teachers requesting coaches *and* students applying to be coaches opens

January 28th: Placement interviews begin (Appointments are scheduled through application.)

February 8th: Coaching Orientation from 3:00 – 4:30 in VART 115, Ocean Campus **(Mandatory for All New Coaches)**

February 9th-16th: Coaching begins (depending on placement schedule)

March 8th: **Check-in email #1 due** (Check email regularly for information.)

April 20th: **Check-in email #2 due** (Check email regularly for information.)

April 26th: Timesheets are due to receive extra points in your designated classes and/or SHINE certificates. (If doing a makeup after deadline, please email projectshine@mail.ccsf.edu.)

May 3rd: Project SHINE Reflection Celebration - 3:00 - 4:15, location to be announced **(Mandatory for ALL Coaches)**

No coaching – February 15-18 (Presidents Day weekend), March 25-30 (Spring Break), March 31 (Cesar Chavez Day) – Please plan makeup classes with your teacher. The first week of May is extra for makeup emergencies.